



VICTORIA LAKE ROWING CLUB CONSTITUTION

1. The Club shall be called the "Victoria Lake Rowing Club". It shall be based at the Victoria Lake in Germiston, Gauteng, and is a section of, and constituted in terms of the constitution of the Victoria Lake Club. Its colours shall be navy blue and yellow. The official club dress shall be obtainable on taking membership of the Club. The design and any changes thereto must be agreed to by a two thirds majority of members.
2. The Club shall have for its objectives the furtherance of the sport of rowing, by facilitating opportunities for coaching, training, social rowing and competing for its members. The Club will have the power to raise and administer funds and purchase, hire, insure or dispose of equipment or other property, moveable or immovable, for the furtherance of such objectives.
3. The Club shall be a member club of the Victoria Lake Club Rowing Section, and shall be represented on the committee of the VLC Rowing Section by the Club Chairperson, with the Club Captain acting as the alternate representative. This rule may be waived by the majority present at an AGM of the club, and a person other than the Club Chairperson may then be elected to represent the club on the Rowing Section Committee.
4. Membership of the Club shall be open to members of Victoria Lake Club in the following categories, subject to the provisions outlined hereunder:-
 - 4.1 Member over 27 years of age using club boats
 - 4.2 Member using their own boats only
 - 4.3 Senior member between 18 and 27 years of age using club boats
 - 4.4 Junior member under 18, using club boats, subject to:-
 - 4.4.1 Junior members must be the children or legal wards of active members of the Club
 - 4.4.2 Junior members must either be family members of VLC or members of a School Club which is a member club of the VLC Rowing Section.
 - 4.4.3 Junior members do not have voting rights

- 4.4.4 Junior members have restricted boat use, as determined from time to time by the Club Captain.
- 4.4.5 Junior members may only row club boats when their guardian or the Club Captain is present.
- 4.5 Honorary members, as determined by the Club Committee.

Aspirant members shall be permitted to row four times prior to applying for membership. Following this, they must apply for membership in one of the categories above, or discontinue rowing.

5 The officer bearers of the Club should consist of the following:

5.1 The Management Committee:

- 5.1.1 Club Chairperson
- 5.1.2 Club Vice-Chairperson
- 5.1.3 Club Captain;
- 5.1.4 Treasurer;
- 5.1.5 Secretary,
- 5.1.6 Maintenance Captain
- 5.1.7 Regatta Committee Chairperson (who may be the holder of one of the above portfolios)
- 5.1.8 Master's Representative (who may be the holder of one of the above portfolios).
- 5.1.9 Other Members with or without portfolio (as required from time to time)

5.2 The Executive Committee:

- 5.2.1 Club Chairperson;
- 5.2.2 Club Captain;
- 5.2.3 Club Treasurer
- 5.2.4 Club Secretary

5.3 Nominations for office bearers of the Committee shall be called for prior to the Annual General Meeting. Each nomination is required to have a proposer, seconder and acceptance by the nominee. If more nominations than the required number for each position are received, a secret ballot by the members present at the Annual General Meeting shall be conducted. The above office-bearers shall hold office for a period of one year, and the maximum period that they may hold continuous office shall not exceed five (5) years.

5.4 Any office-bearer serving the maximum period for a particular office continuously must automatically retire from that position for a

minimum period of twelve (12) months before again accepting that particular office. This rule may be waived by the unanimous decision of all present at a properly constituted Annual General Meeting, or in the event that such decision is not unanimous, that there are no other nominations for that particular office.

- 6 The Management Committee, who shall meet not less than four (4) times per annum, shall manage the affairs of the Club.
 - 6.1 Whilst the Management Committee is responsible for the day to day affairs of the Club, it may delegate some of its responsibilities, where appropriate, to the Executive Committee.
 - 6.2 If no Management Committee is formed, or in the event of the dissolution of the Management Committee, the Executive Committee shall be responsible for the affairs of the Club.
- 7 The Club's calendar year will run from 1st June to the 31st May.
- 8 For the purpose of approving the financial accounts for each year, receiving annual reports, electing the Committees and carrying out any other business required the Annual General Meeting of the Club shall be held within 3 (three) calendar months of the end of its financial year.
- 9 All Club members are expected to attend the Annual General Meeting.
- 10 The Secretary or Chairperson shall convene a Special General Meeting of the Club when requested by three (3) members of the Management Committee, or on request by at least eight (8) paid up Club members in writing, stating the object of such proposed meetings.
- 11 At all General Meetings 9 (nine) members shall constitute a quorum.
- 12 The Secretary shall give at least 21 days' notice in writing to every member, of an Annual General Meeting and 14 days' notice in writing for all Special General Meetings. In the notice convening a Special Meeting, full particulars shall be given of the object for which such a meeting is being called.
- 13 At all meetings the Club Chairperson shall occupy the chair. In the event that the Chairperson is unable to attend, either the Vice-Chairperson or failing this, the Club Captain shall stand as chairperson.
- 14 Membership fees shall be proposed by the outgoing Management Committee and shall be adopted by the Club at the Annual General

- Meeting. Club members are required to pay their membership fees in full according to the Club's Annual fee structure.
- 15 Members who have not paid their membership dues in full, within 90 days of the date of invoice, will not be permitted to use club facilities or equipment, unless they have made a prior extended payment arrangement with the Club Treasurer.
 - 16 The Management Committee shall receive and approve applications for membership.
 - 17 New members shall receive a copy of the constitution and any by-laws and shall be sent an account by the Treasurer before they are permitted to make use of the Club's property. It is obligatory for new members wishing to enter regattas to purchase Club attire along with their membership.
 - 18 Payment of membership fees shall be considered as a member's direct acknowledgement of and compliance with the Rules and Regulations of the Club.
 - 19 The Club shall affiliate itself to, and pay dues as required to, the following:
 - 19.1 Rowing South Africa (RowSA);
 - 19.2 Gauteng Rowing Association (GRA);
 - 19.3 Regatta entry fees;
 - 20 The funds of the Club shall be used to purchase and maintain boats and equipment (or hire of the same) required to fulfill the objectives of the club as well as to defraying the necessary and current expenses of the Club.
 - 21 No member of the Club shall remove or loan any boat, equipment or any article deemed property of the Club, or on loan to the club by the Germiston Lake Rowing Trust, from the boathouse without the express permission of either the Club Captain or the Club Chairperson.
 - 22 No boat or equipment which is not the property of the Club, shall be allowed in the boathouse without the permission of the Executive Committee. On granting such permission, the Club, however, shall not be liable for any loss or damage occurring to the property of such person or member of the Club arising from any causes whatsoever.
 - 23 All expenses incurred by the willful or negligent loss or damage to any of the property of the Club shall be borne by the member responsible, providing that complaint is made in writing by another member, and is handed, duly signed, to the Executive Committee. Such member shall have the right to appeal to a General Meeting of the Club against the

- decision of the Executive Committee. Notice of intent must be handed to the Secretary within 14 (fourteen) days of the Executive Committee's decision.
- 24 All members of the Club shall uphold the good name of the Club and not take any action to bring the Club's standing into disrepute. The Committee shall hear any complaint against any member and take whatever action it so desires against that or any other member providing the complaint is made in writing and is handed, duly signed, to the Committee.
 - 25 Such member will retain the right to appeal any Committee decision at a Special General Meeting called for such a purpose. Notice of intent to appeal must be handed in to the Club Secretary within 14 (fourteen) days of the Committee's decision.
 - 26 No alteration, amendment or addition shall be made to any of these Rules except at the Annual General Meeting or a Special General Meeting called for that purpose. Alterations, amendments or additions can only be passed by a two-thirds majority vote, with no fewer than 50% of paid up adult members voting. The notice calling for such General Meetings shall set forth the proposed alternation, amendment or addition.